



Adopt-A-Park Program

MORE VOLUNTEER OPPORTUNITIES AVAILABLE THROUGH THE PARK DISTRICT COMMITTEE'S ADOPT-A-PARK PROGRAM

The City is fortunate to possess a system of parks throughout the City equipped with pathways, shelters and playground equipment. While the Department makes every effort to maintain superior parks, several area residents and civic groups have stepped up to adopt a park in order to increase the usability and aesthetics of the open space. If you would like to make a difference in your community, consider adopting a park. A sample of landscaping activities could be planting flowers, trees and shrubs. If you are more inclined to roll up your sleeves for general maintenance, some samples of assistance might be removing litter, painting equipment, raking and sifting sand areas and raking leaves. Lots of work awaits interested groups or individuals. If you have questions regarding the program, contact Dave Johnson, Marseilles Tourism and Park District Committee at 795-4390 or print and drop off the following Adopt-A-Park Application to City Hall.

Marseilles Tourism and Park District Committee Application for Adopt-A-Park

Name of Group / Organization

Date

Name of Group / Organization Coordinator

Mailing Address of Group / Organization Coordinator

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Day Phone

Evening Phone

Number of volunteers participating: _____

Park or Sections you are interested in adopting (if known):

1. _____
2. _____
3. _____
4. _____
5. _____

Please check the category that your group/organization is interested in participating in:

<p>LANDSCAPING</p> <p>_____ Planting Flowers</p> <p>_____ Planting Trees</p> <p>_____ Planting Shrubs</p> <p>_____ Weeding</p> <p>_____ Mulching</p> <p>_____ Edging</p> <p>_____ Other</p>	<p>GENERAL MAINTENANCE</p> <p>_____ Litter Removal</p> <p>_____ Equipment Repairs</p> <p>_____ Painting</p> <p>_____ Equipment Installation</p> <p>_____ River Shore Clean-up</p> <p>_____ Trail Maintenance</p> <p>_____ Leaf Raking</p> <p>_____ Other</p>
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Mail this form to: Marseilles Tourism & Park District Committee
P.O. Box 433
Marseilles, IL 61341

Responsibilities of the Marseilles Tourism and Park District Committee

The sponsoring jurisdiction shall:

1. Determine the specific area that is adopted;
2. Erect a sign at the adopted section which displays the name or acronym of the group;
3. Supply the group/organization with garbage bags, tools, equipment, gloves, evaluation form;
4. Supply the group/organization with safety vests and signs cautioning the public, if necessary;
5. Remove filled garbage bags from an adopted area as soon as practical after litter collection has occurred and otherwise be responsible for removing litter from adopted sections only under unusual circumstances such as the accumulation of large, heavy or hazardous items.

Marseilles Tourism and Park District Committee Conditions

The City of Marseilles has the right to terminate an agreement if a group/organization does not meet the terms and conditions of the agreement. The City of Marseilles may establish other procedures and requirements for the administration of its Adopt-A-Park program.

Individual Agreement

By signature below, I acknowledge the possibly hazardous nature of the work and agree to the terms and conditions set by the City of Marseilles and _____ (Group/Organization). I shall comply with the terms and conditions of the City of Marseilles agreement. I shall assume all liability for and hold the City of Marseilles and its officers, employees and agents harmless from any and all claims of action resulting from work in the program.

Name _____ Birthdate ____/____/____

Address _____

City _____ State _____ Zip _____

Telephone _____

Signature _____ Date _____

Parent or Guardian's Signature (if under 18 years old) _____

Marseilles Tourism and Park District Committee Adopt-A-Park Agreement

The City of Marseilles and _____ (Group/Organization) recognize the need for litter free/quality maintained public areas, and are entering into this agreement in an effort to contribute toward maintaining litter-free spaces and quality maintained public areas. By signature below, the Group/Organization agrees to the terms and conditions set by this entire agreement. The group/organization and its volunteers and agents shall assume all responsibility for, and hold the City (including its officials, employees and agents) harmless from any and all claims or actions resulting from the Groups/Organization volunteers' or agents' work in the program, except for the negligent acts of the City (including its agents or employees). Members of the Group/Organization are jointly and severally bound by the terms and conditions

of this agreement. The group and the City will fulfill responsibilities as Group/Organization and sponsoring jurisdiction respectively as set forth in the appendix attached. The City recognizes and approves the group as the adopting Group/Organization for (area) _____, and the Group/Organization accepts the responsibility for maintaining this section for a period of time beginning _____, _____, and ending _____, _____.

Name of Group/Organization

Group/Organization President

Date

Group/Organization Coordinator

Date

City of Marseilles

Date

Safety Rules

- Group/Organization shall stay off all highway and roadway pavements.
- The group/organization shall not pick up large or hazardous items. These items shall be tagged and their location reported to the Parks and Recreation Department for pick-up.
- Groups/Organizations must obtain supplies from the Parks and Recreation Department during working hours.
- Group/Organization members should wear appropriate clothing. Gloves and clothes which cover the entire body should be worn when persons are working in areas where insects or other nuisances are present.
- Work shall not be performed on bridges, tunnels, overpasses, in rivers or streams or in areas which may present any type of hazard. Work shall be performed on park property only.
- Persons shall wear shoes of sufficient strength with strong soles.
- Volunteers shall remain alert when working in areas where snakes, poison ivy or stinging insects may be present.
- Adopt-A-Park Work in Progress signs should be displayed at both ends of the working area before work begins.
- Volunteers should notify the City of the date, time and location of work to be done on City property prior to the intended start of work.
- Each group should have a telephone with them at all times.
- Groups shall not conduct activities during hazardous weather conditions.

Responsibilities of the Group

Any group/organization participating in the Adopt-A-Park Program shall:

- Obey and abide by all laws and regulations relating to safety and any other terms and conditions as required by the City of Marseilles Parks and Recreation Department.
- Provide one adult supervisor for every five (5) youths when persons under age 18 are present in an adopted park.
- Adopt-a-Park or section of a park for a minimum of one (1) year.
- Perform work in the adopted park four (4) times a year or as required by the City of Marseilles Parks and Recreation Director.
- Require the group/organization coordinator to provide prior notice whenever the group intends to perform work in its adopted park.
- Provide a telephone for the working group/organization.
- Be responsible for prohibiting members from possessing, consuming, or being under the influence of alcohol or drugs while in the adopted park.
- Maintain a first aid kit and an adequate supply of drinking water while members are working in the adopted park.
- Place litter in trash bags provided by the City of Marseilles Parks and Recreation Department, and place filled trash bags at a location in the adopted park or section as designated by the City of Marseilles Director of Parks and Recreation.
- Not subcontract or assign its duties or responsibilities to any other group or organization.